

PUBLIC NOTICE

AGENDA FOR REGULAR MEETING #1915

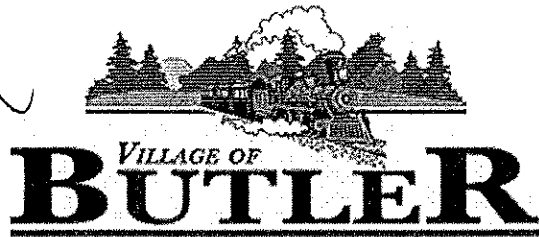
Tuesday, March 17, 2015 at 7:00 PM

Village Hall Board Room, 12621 W. Hampton Avenue

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Village Board will be held on the 17th day of March, 2015 at 7:00 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon:

- I. Pledge of Allegiance
- II. Roll Call
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes:
 - March 3, 2015 Regular Meeting
- V. Communications
- VI. Committee Reports
 - A. Public Safety Committee – 6:15 PM
 1. Police Department Report
 2. Fire Department Report
 - B. Building Board – 6:40 PM
 1. Occupancy Permit:
 - a. GLD Investments LLC, 5022 N. 125 Street
 - C. Finance Committee – 6:50 PM
 1. Review and Approve Current Invoices
 2. Review and Approve February Statement of Revenues and Expenditures
 - D. Library Board
- VII. Report of the Administrator
- VIII. Review of February Department Reports
- IX. New Business
 - (A) Public Hearing on Request for a Conditional Use Permit for Heather Siegel, d.b.a. American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.
 - (B) Discussion and Possible Action to approve a Conditional Use Permit for Heather Siegel, d.b.a. American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.
 - (C) Discussion and Possible Action on Bartender's License(s).

To: President Ensslin
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: March 13, 2015
Re: March 17th Supplemental Agenda



IX. New Business

(A) Public Hearing on Request for a Conditional Use Permit for Heather Siegel, d.b.a. American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.

(B) Discussion and Possible Action to approve a Conditional Use Permit for Heather Siegel, d.b.a. American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.

Staff recommends approval of the Conditional Use Permit.

(C) Discussion and Possible Action on Bartender's License(s).

Staff recommendation will be noted at the Board Meeting.

(D) Discussion and Possible Action on Approving Current Invoices.

Staff recommends approval.

(E) Discussion and Possible Action on Approving February Statement of Revenues and Expenditures.

Staff recommends approval.

(F) Discussion and Possible Action on Approving Application for Temporary Class "B"/ "Class B" Retailers License for SnoBirds Snowmobile Club Inc. on April 10, 2015 at 12801 W. Fairmount Ave.

OF THE BUTLER VILLAGE BOARD

Minutes not formally approved until Regular Board Meeting on March 17, 2015.

Village President Richard Ensslin called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

ROLL CALL

Present: Village President Richard Ensslin, Patricia Tiarks, Jodi Kessel Szpiszar, Michael Thew, Dave Hesselgrave and Paul Kasdorf

Also present: Administrator Kayla Chadwick and Police Chief Wentlandt

Excused: William Benjamin

PERSONS DESIRING TO BE HEARD: None

CONSIDERATION OF MINUTES:

Motion by Tiarks; second by Szpiszar to approve the minutes of the February 16, 2015 Village Board Meeting. Motion carried 6-0.

COMMUNICATIONS – Administrator Chadwick reported on the Schabach Auction and Bake Sale event held on February 28, 2015.

COMMITTEE REPORTS

(A) Building Board – Trustee Benjamin

Present: Hesselgrave, Kasdorf and Klibowitz

Excused: Benjamin

Also present: Administrator Chadwick, Village President Ensslin, Trustees Tiarks and Szpiszar

1. Building Permit:

a. Motion by Kasdorf; second by Klibowitz to approve sign for 4763 N. 124 Street. Motion carried 3-0.

b. Motion by Kasdorf; second by Klibowitz to approve sign for 12501 W. Arden Pl. Motion carried 3-0.

2. Occupancy Permit:

a. Motion by Kasdorf; second by Klibowitz to approve occupancy permit for Rachel's Closet LLC at 12519 W. Hampton Ave. Motion carried 3-0.

Motion by Klibowitz; second by Kasdorf to adjourn Building Board. Motion carried 3-0. The meeting adjourned at 6:41 pm.

(B) Finance Committee – Trustee Thew

Present: Thew, Tiarks and Szpiszar

Also present: Village President Ensslin, Administrator Chadwick, Trustees Kasdorf and Hesselgrave

1. Motion by Tiarks; second by Szpiszar for Finance Committee to review and send current invoices to Village Board for approval. Motion carried 3-0.

PUBLIC NOTICE

Meeting- Public Safety Committee
 Tuesday, March 17, 2015
 6:15 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Public Safety Committee will be held on the 17th day of March, 2015 at 6:15 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes - January 26, 2015
- IV. New Business
 - 1. Police Department Report
 - 2. Fire Department Report
- V. Adjournment

Dated: March 12, 2015

Paul Kasdorf
Chairman
Public Safety Committee

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING

January 26, 2015

Village Board Room, Village of Butler

Minutes not formally approved until the next Public Safety Committee Meeting.

Public Safety Committee Chairman Paul Kasdorf called the Public Safety Committee Meeting to order at 5:00 PM.

ROLL CALL

Present: Chairman Paul Kasdorf, Trustee Benjamin and Trustee Szpiszar

Also present: Village Administrator Chadwick, Village President Ensslin and Trustee Tiarks

CONSIDERATION OF MINUTES:

CLOSED SESSION

Motion by Benjamin; second by Szpiszar to convene into Closed Session at 5:00 PM under Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

1. Interviewing Candidates for Patrol Officer Position for the Police Department.

Motion carried 3-0.

OPEN SESSION

Motion by Szpiszar; second by Benjamin to return to Open Session at 9:05 PM. Motion carried 3-0.

ADJOURNMENT

Motion by Benjamin to adjourn; second by Szpiszar. Motion carried 3-0. The meeting was adjourned at 9:05 PM.

Paul Kasdorf
Chairman
Public Safety Committee

Kayla Chadwick
Village Administrator/Clerk

PUBLIC NOTICE

Meeting - Building Board
Tuesday, March 17, 2015
6:40 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a Regular Meeting of the Butler Building Board will be held on the 17th day of March, 2015, at 6:40 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. New Business:
 - 1. Occupancy Permits:
 - a. GLD Investments LLC, 5022 N. 125 Street
- V. Adjournment

Dated: March 12, 2015

William Benjamin
Chairman
Building Board

BY: Kayla Chadwick
Administrator/Clerk

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PUBLIC NOTICE

Meeting - Finance Committee
Tuesday, March 17, 2015
6:50 PM – Village Hall Board Room

PLEASE TAKE NOTICE that a regular meeting of the Butler Finance Committee will be held on the 17th day of March, 2015 at 6:50 PM at the Village Hall Board Room, 12621 W. Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes
- IV. Old Business:
- V. New Business:
 1. Review and Approve Current Invoices.
 2. Review and Approve February Statement of Revenues and Expenditures.
- VI. Adjournment

Dated: March 12, 2015

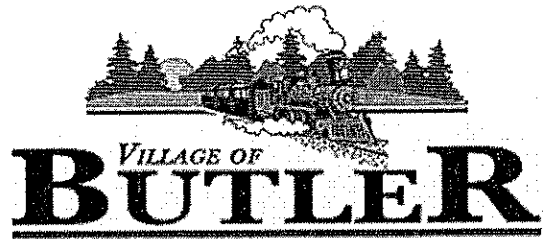
Michael Thew
Chairman
Finance Committee

BY: Kayla Chadwick
Administrator/Clerk

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To: President Ensslin
Village Board of Trustees
From: Kayla Chadwick, Village Administrator
Date: March 10, 2015
Re: February Administration/Finance Report



Administrator

- Attended 13 meetings on behalf of the Village.
- Prepared for the February 17 Election
- Prepared for two Village Board meetings.
- Review of municipal code for potential revisions.
- Worked with Megal Development to extend escrow agreement to account for delay in project.

Clerk

- Spring Primary Election was held on February 17th, with 65 voters have voted
- Canvass for Late Arriving Absentees was held on February 20. Butler received 2 late arriving ballots.
- Sent out 2015 Softball League Information. Worked with teams to register for leagues.
- Prepared and distributed agenda, packets/minutes for all public meetings.

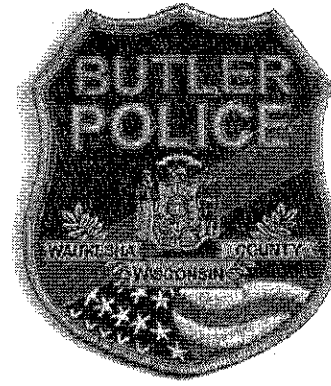
Treasurer

- Spent significant amount of time setting up new chart of accounts and coordinate payroll and invoice entry with new chart of accounts.
- Prepared for the 2014 audit.
- Tax collection and settlement.
- Sent delinquent notices for unpaid personal property taxes.
- Prepared for water meter reading and quarterly billing.

Building

- Issued 5 Permits
 - 1 Single Family Home
 - 1 Electrical
 - 1 HVAC Permit
 - 1 Foundation Repair
 - 1 Occupancy
- Issued permits resulted in \$833 of revenue.
- 2 Inspections were completed and projects finalized

To: President Ensslin
Village Board of Trustees
From: David Wentland, Chief of Police
Robin Matiecka, Court Clerk
Date: March 10, 2015
Re: February Police/Court Report



Squad Car Usage

	<u>Miles</u>	<u>Gallons</u>	<u>MPG</u>
2013 Marked Taurus	525.8	34.87	15.05
2011 Marked Crown Vic	2116.8	188.26	11.16
2009 Unmarked Crown Vic	260.2	14.28	18.20

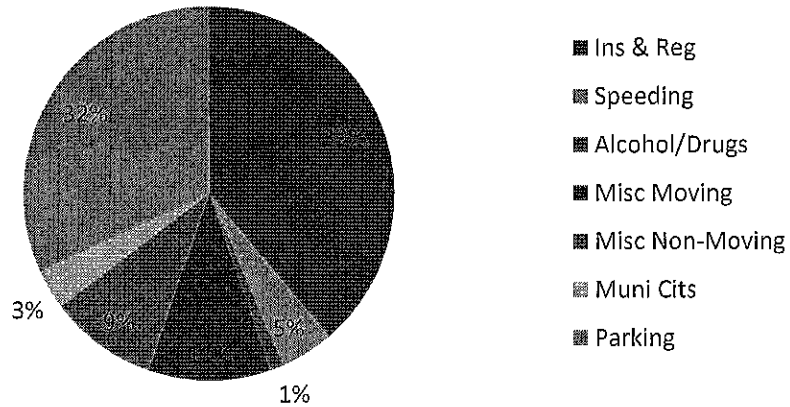
Notes of Interest

- Detective / Lieutenant Clint Harrison started his employment with the Village of Butler Police Department after retiring from Milwaukee PD with 25 years of distinguished service. Lt. Harrison will be assigned to second shift and will be leading all major investigations for the Police Department.
 - Officer Boyle and Officer Schweitzer attended a 40 hour school for responding to critical incidents pertaining to youth in crisis. This school is designed to provide officers with tools and resources when they are called to a home of a youth who is displaying destructive behavior or making suicidal threats.
 - Officers Rahn & Boyle, along with Lt. Harrison and Chief Wentlandt attended an active shooter school held at Thomas Jefferson School in Menomonee Falls. This 8 hour class provided hands-on training on tactics when responding to a situation requiring a dynamic response to an active shooter.
 - Chief Wentlandt attended a 3 day conference on Police leadership.
 - Officers Fus, Officer Schweitzer, Chief Wentlandt and retired Waukesha Deputy Mark Nihoris participated in a fund raising 9-pin tap tournament at Sussex Bowl. We had a great time Helping the Hartland PD, Pewaukee PD, Delafield PD's Shop-With-a Cop program.
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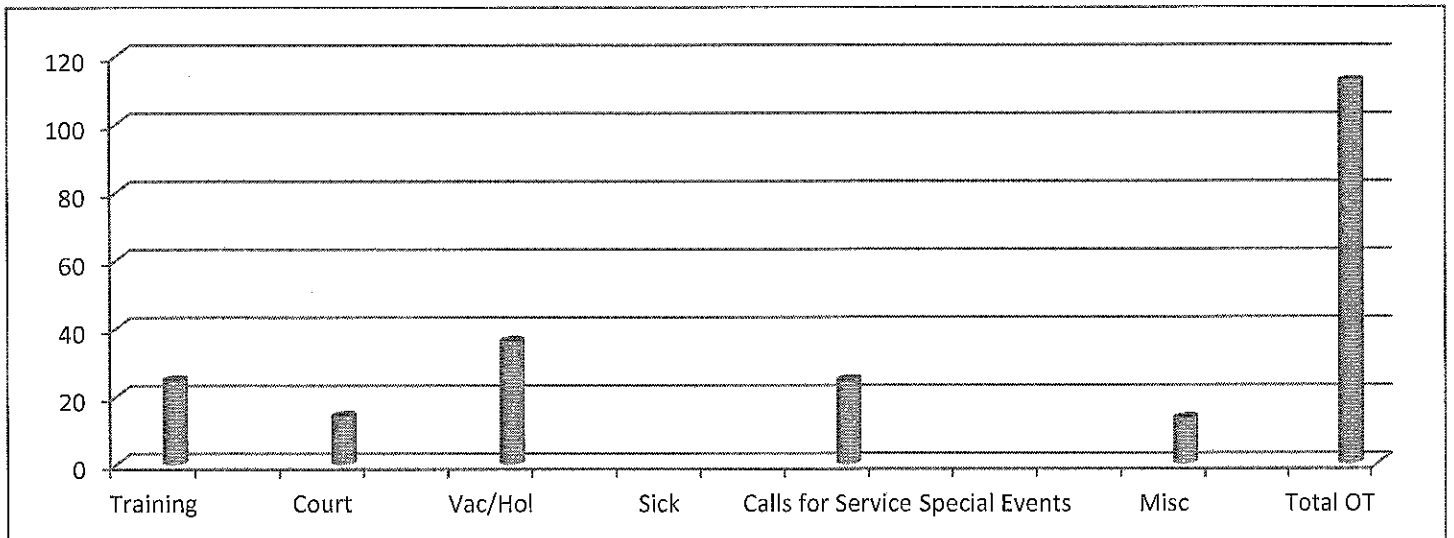
Citations

Insurance, Registration Citations	33
Speeding Citations	4
Alcohol/Drugs Citations	1
Misc Moving Citations	9
Misc Non-Moving Citations	8
Municipal Citations	3
Parking Citations	<u>27</u>
Total Citations Issued:	85

Citation Totals for February 2015



Overtime (Total Hours)



Municipal Court

Docket: Total: 115 adult cases plus 3 juvenile

APPEARANCES: 16 Persons (1 parking)

- 6 Adjournment
- 83 Initial appearance
- 21 Indigency hearing
- 3 Motions (includes 1 juvenile)
- 2 Sentencing hearing (plus 2 juvenile)

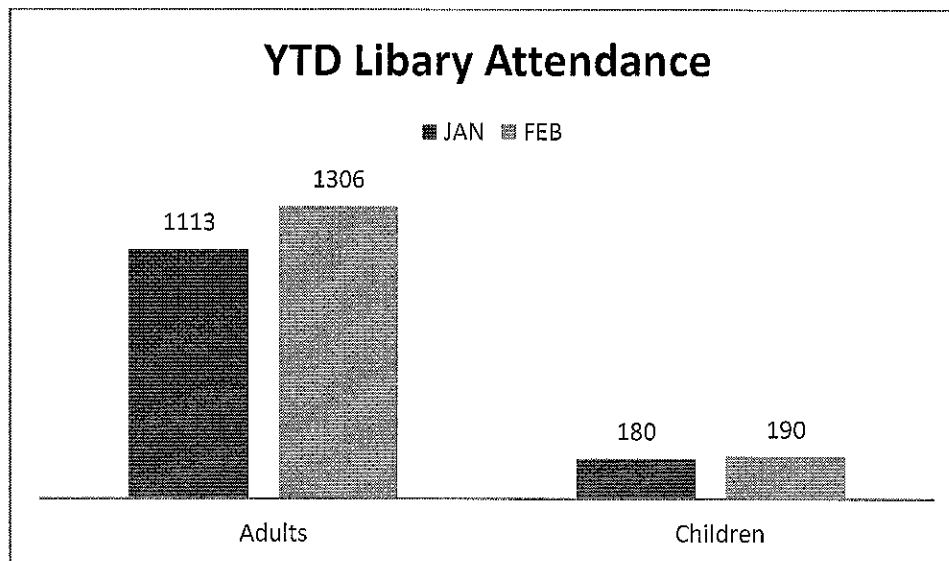
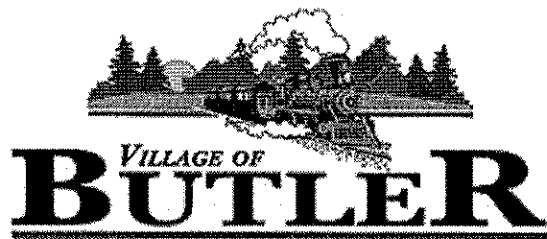
- Total due \$8,880.00
- Total paid \$1,922.60
- Balance due \$6,957.40

Monthly financial total \$12,347.00. Amount **RETAINED BY MUNICIPALITY: \$8,789.00.**

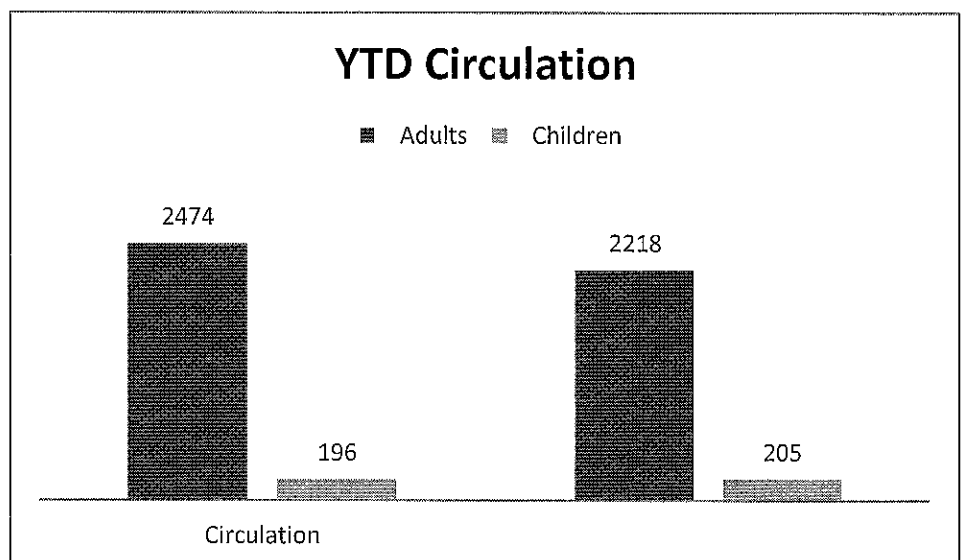
- Above includes \$3,117.00 received through the WI State Income Tax Refund Intercept program (TRIP).

Parking ticket payments received in February: \$495.00

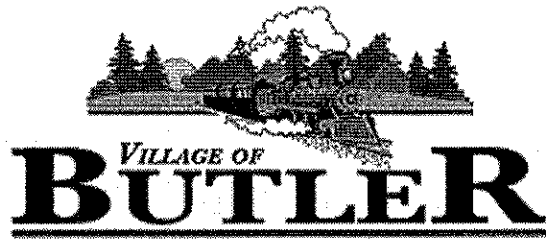
To: President Ensslin
 Village Board of Trustees
From: Gail Duernberger, Library Director
Date: March 10, 2015
Re: February Library Report



- 336 Reference questions were asked of Library Staff in February.
- 522 uses of Library computers, up from 465 in January.
- The Library Conference Room was used 155 times in February, up from 114 in January.
 - Sewing, Knitting, Book Clubs
 - Lions Club Meetings
 - Library Parties
 - Chamber Event
 - Game Night
- 18 E-books were rented
- 2 new Library cards were issued
- February events included;
 - Dr. Suess Party
 - Small Space Gardening
 - De-Clutter Your Home
 - Chemistry of Oils



To: President Ensslin
Village Board of Trustees
From: Jim Bremberger, DPW Supervisor
Date: March 10, 2015
Re: February DPW Report



The top February priorities were;

- Snow & Ice Removal
- Water Meter and Cross Connection Program
- Install new graphics on vehicles
- Wax Community Building floors

February Activity

- 3 snow events, 66 tons of salt used
- Haul snow, quickly remove snow piles that cause visibility issues on corners and intersections
- Design and Installed new graphics on vehicles
- Complete inventory books
- Took delivery of 66 tons of road salt
- Waxed floors at Community Building

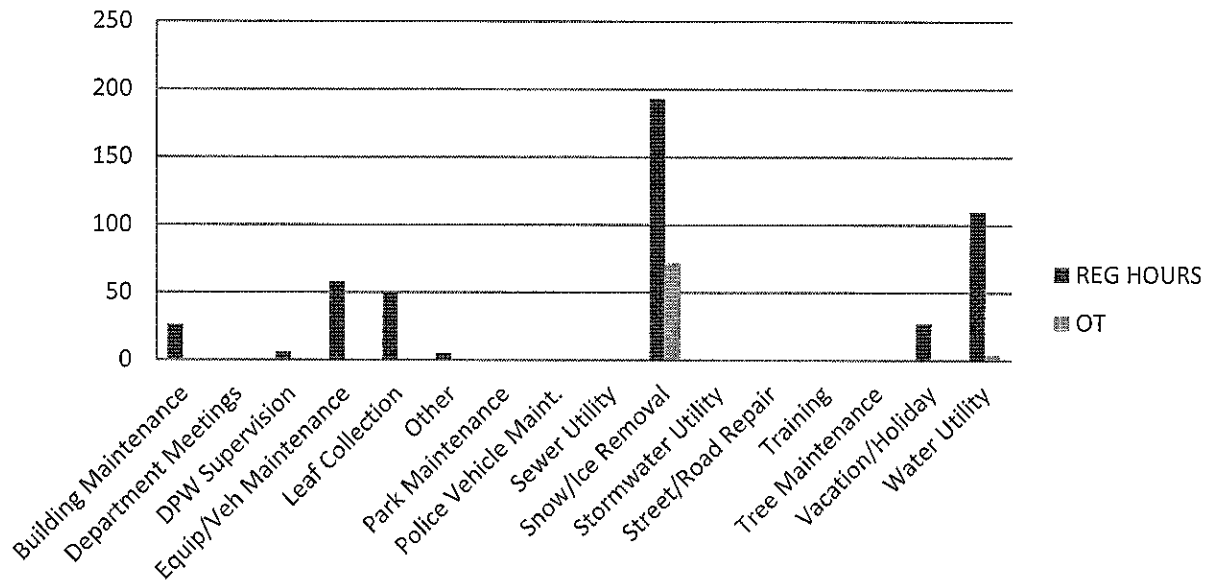
Utility Activity

- Tested chlorine residual daily and completed monthly log
- Completed 2 monthly distribution samples and quarterly Haa5 and TThm samples
- Began water meter and cross connection program
- Created water main break map to help with road infrastructure project
- Read water meters
- Attended winter operations class

February Fuel Report

Vehicle	301	302	303	309	310	317
Total Gallons Used	20.00	0.00	45.00	0.00	134.00	211.00
Avg Gallons per Tank	20.00	0.00	22.50	0.00	33.50	35.17
Miles Driven			244.00		690.00	1000.00
Avg MPG			10.84		20.60	28.44

February Public Works Hours



NOTICE OF PUBLIC HEARING

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the **Board of Trustees** of the Village of Butler, Waukesha County, Wisconsin, on the 17th day of March, 2015 at **7:00 PM**, or as soon thereafter as the matter can be heard, at the Village of Butler Boardroom, 12621 W. Hampton Ave, to consider the following:

- (A) To consider Conditional Use Permit for Heather Siegel d.b.a.American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from canopy tent for less than 30 days, 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is zoned M-3, Heavy Industrial District.

PLEASE TAKE FURTHER NOTICE that all persons interested in said matter or their attorneys or agents, may appear and be heard at the above mentioned date and time.

Dated this 24th day of February, 2015

VILLAGE OF BUTLER

Kayla Chadwick
Village Administrator

AMENDED

NOTICE OF PUBLIC HEARING

VILLAGE OF BUTLER
12621 West Hampton Avenue
Butler, WI 53007

PLEASE TAKE NOTICE that a Public Hearing will be held before the **Plan Commission** of the Village of Butler, Waukesha County, Wisconsin, on the 17th day of March, 2017 at **6:00 PM**, or as soon thereafter as the matter can be heard, at the Village of Butler Boardroom, 12621 W. Hampton Ave, to consider the following:

- (A) To consider Conditional Use Permit for Heather Siegel d.b.a.American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from canopy tent for less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is zoned M-3, Heavy Industrial District.

PLEASE TAKE FURTHER NOTICE that all persons interested in said matter or their attorneys or agents, may appear and be heard at the above mentioned date and time.

Dated this 26th day of February, 2015

VILLAGE OF BUTLER

Kayla Chadwick
Village Administrator

AMENDED

PUBLIC NOTICE

Meeting - Plan Commission
Tuesday, March 17, 2015
6:00 PM - Village Hall

PLEASE TAKE NOTICE that a meeting of the Butler Plan Commission will be held on the 17th day of March, 2015 at 6:00 PM in the Village Board Room at Village Hall, 12621 West Hampton Avenue, Butler, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I. Roll Call
 - II. Persons Desiring to be Heard
 - III. Consideration of Minutes – July 1, 2014
December 10, 2014
 - IV. Old Business
 - V. New Business:
 - (A) Public Hearing on Request for a Conditional Use Permit for Heather Siegel, d.b.a.American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for Less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.
 - (B) Discussion and Possible Action to make a recommendation to the Village Board concerning approval of a Conditional Use Permit for Heather Siegel, d.b.a.American Fireworks and Novelties L.L.C., 1330 Edwards Street, Brookfield, WI 53005 to provide retail sale of Firework Novelties according to local and state laws from Canopy Tent for Less than 30 days at 12850 W. Silver Spring Drive, pursuant to Title 7, Chapter 6, Section 7-6-1 SubSection (f) of the Village of Butler Code of Ordinances. The property is Zoned M-3, Heavy Industrial District.
 - VI. Adjournment
- Dated: February 26, 2015

Richard A. Ensslin
Chairman
Plan Commission

BY: Kayla Chadwick
Administrator/Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Please note that, upon reasonable notice, good faith efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administrator/Clerk at 262/783-2525 at least 24 hours in advance of the meeting.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 15.00

Application Date: 3-6-15

☐ Town ☒ Village ☐ City of BUTLER County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-10-15 and ending 4-10-15 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name 2nd Birds Snowmobile Club Inc.

(b) Address N84 W15120 Menomonee Ave M.F. 53051
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 1967

(d) If corporation, give date of incorporation 1968

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President But Standlee 9929 W Burleigh St Wauwatosa

Vice President David Rowley 5208 N 57 Milw

Secretary De Anne Standlee 9929 W Burleigh St Wauwatosa

Treasurer Kim Quicker 1790 Field Cliffe Dr Richfield

(g) Name and address of manager or person in charge of affair: Bonnie Pallich
N84 W15120 Menomonee Ave Meno Falls

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 12801 W Fairmount Ave

(b) Lot Block

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Lower Level

3. NAME OF EVENT

(a) List name of the event Smelt Fry

(b) Dates of event 4-10-2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 3-6-2015

Date Granted by Council

2nd Birds Snowmobile Club
(Name of Organization)

Officer Bonnie J Pallich 3-6-2015
(Signature/date)

Officer (Signature/date)

Date Reported to Council or Board

License No.

Village of Butler
12621 West Hampton Avenue
Butler, WI 53007
(262) 783-2525

3-6, 2015

APPLICATION FOR LICENSE TO SELL SODA WATER BEVERAGES

To the Board of the Village of Butler, Wisconsin:

I hereby apply for a license to sell Soda Water Beverages at the premises described below,

in the Village of Butler, from date hereof until June 30, 2015, (unless sooner revoked) or on

4-10, 2015 to be consumed on or off the premises, subject to the limitations

imposed by Section 66.053(2) of the Wisconsin Statutes and acts amendatory thereof and

supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and

regulations affecting the sale of such beverages if a license be granted to me.

3-6-15 1:24p

\$20.00

Transaction 9045

SODA LICENSE \$5.00

PICNIC LICENSE \$15.00

Please answer the following questions fully and completely:

Name of Applicant Bonnie Pollich
(print name)

Organization/Business Name Sno Birds Snowmobile Club

Address of Applicant N84 W15120 Menomonie Ave

Location where business is to be conducted 12801 W Fairmount Ave

FEE: \$5.00

(Make check Payable to: Village of Butler)

Bonnie J Pollich
Signature of Applicant

License No. Issued: _____

Date Approved: _____